



As CPAs, bookkeepers, and insurance agents know, clients expect their sensitive data to be confidential and secure. The best way to manage these documents is to scan, organize, and store them—accurately and securely. If the wrong equipment is used, the whole image may not be scanned properly, which could result in incomplete or lost data.

ScanSnap scanners and state-of-the-art imaging software are designed to capture data in the simplest way, with radical precision—so no information is lost. And when less time is spent processing paperwork, and documents are safely digitized and organized, costs associated with labor, storage, and warehousing of documents are lower.



#### MODERNIZE AND SIMPLIFY YOUR DOCUMENT MANAGEMENT WITH SCANSNAP

If you run a small business or a home office, investing in a scanning solution doesn't have to be daunting. ScanSnap imaging solutions let you scan with one touch and include simple document management software. Built to last for years, they also let you:

- Eliminate processes that were once manual and prone to human error
- Improve the speed of document processing for client onboarding, tax filing, etc.
- Improve the accuracy of client records to reduce duplication, misfiling, and loss
- Access data quickly for business intelligence and decision-making
- Search and find records upon request to meet compliance
- Produce exceptionally clean images—better than the original
- Remove physical storage of documentation, freeing up office space for other purposes

### TAKE THE PERFECT SCAN, EVERY TIME

ScanSnap scanners have the right capture software to help accelerate your digital transformation process. To meet the unique needs of your financial business, we recommend the following models—perfect for home offices and small businesses.

#### ScanSnap iX1600

A highly flexible and fast scanner with multiple ways to connect for convenience and usability

- Lets you customize for various tasks and users on its intuitive 4.3" touch screen
- Connects via USB or Wi-Fi
- Scans double-sided documents quickly
- Scans wirelessly to PC, Mac, iOS, and Android mobile devices
- Scans batches of documents in color fast—up to 40 ppm duplex color scanning—so you get more done in less time
- Keeps images clean with Dust Detection, Streak Reduction, and Intelligent Image Correction
- Helps you easily manage, edit, and utilize data from documents, business cards, and receipts with ScanSnap Home software
- Allows up to 30 pre-configured profiles, optimizing scan workflow
- Enables scanning to popular Cloud destinations with ScanSnap Cloud

#### Save time, paper, and space by scanning

401k statements

Account applications

Billing statements

Client-onboarding documents

ID cards

Loan-closing records

Paycheck stubs

Proof of ownership

Receipts

Safe deposit slips

Tax filings

Title documents

W2s

## **Recommended Products:**





# ScanSnap iX1400

#### Versatile, Compact Scanner

- Features ScanSnap's famous one-touch blue button
- Scans double-sided documents quickly
- Has a dedicated USB connection
- Scans batches of documents in color fast—up to 40 ppm duplex color scanning—so you get more done in less time
- Keeps images clean with Dust Detection, Streak Reduction, and Intelligent Image Correction
- Helps you easily manage, edit, and utilize data from documents, business cards, and receipts with ScanSnap Home software
- Allows up to 30 pre-configured profiles, optimizing scan workflow

