

Please review these items to ensure an optimal software configuration experience.

	Prerequisite Item
☐	Request a specific PAI representative – Indicate if you prefer a specific specialist for configuration, especially if you’ve worked with them before. This is optional, all representatives are fully qualified.
☐	Check the EdgeXperience Webpage for Configuration Help. 
☐	EdgeXperience Tenant setup requires registration. You will receive an email with a tenant link. This must be completed before a scanner can be connected to your tenant.
☐	The scanner must be installed and powered on before it can be connected to your tenant.
☐	Confirmation of Backend System – EdgeXperience has integrations with several backend content management and cloud software platforms. If you would like us to help you configure the connection to those systems, please make sure to have the appropriate username, password, and administrator settings available.
☐	Please note: Configuration includes up to 4 hours of professional services. If necessary, additional hours will be billed separately on an as-needed basis.

Questions? Contact our technical assistance center at techsupport@pfu-us.ricoh.com We are here to help.